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STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING



MICHAEL P. FLANAGAN
SUPERINTENDENT OF
PUBLIC INSTRUCTION

June 11, 2008

TO: Local and Intermediate School Superintendents and Public
School Academy Directors

FROM: Carol Wolenberg, Deputy Superintendent

SUBJECT: School Meals Program Year End Report (SM-4012-A)

The School Meals Program Year End Report (SM-4012-A) for School Year 2007-08 is due July 31, 2008. The report is accessed via the Michigan Education Information System (MEIS) website. The Year End Report website will be available **after** June 23, 2008.

Instructions for completing and submitting this report can be found on the Grants Coordination and School Support website under "What's New." The instructions are entitled "SY 2007-2008 School Meals Program Year End Report (SM-4012-A)."

The Grants Coordination and School Support website can be accessed as follows:

Go to www.michigan.gov/mde

Click "Offices"

Click "Grants Coordination and School Support"

Go to "What's New?"

Click "SY 2007-2008 School Meals Program Year End Report"

Click "SY 2007-2008 School Meals Program Year End Report (SM-4012-A)"

The School Meals Program Year End Report (SM-4012-A) website can be accessed as follows:

Go to <http://michigan.gov/meis>

Scroll to "Child Nutrition Programs (CNP)"

Click "Year End Report School Meals Program SM-4012-A/R"

If you have any questions regarding this report, please contact Renee Cratty at 517-373-8642.

cc: School Food Service Directors

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